

Pincher Creek and District



FCSS Family and Community
Support Services

Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, April 16, 2018 - Council Chambers **Minutes – Signature Copy**

1.) Call to order: Kellie Leblanc called the meeting to order at 6:35

Board Members present: , Kellie Leblanc, Bonnie Scott, Mary Kittlaus, Sussanne O'Rourke.

Absent with regret: Marie Meckelbourg, Bev Everts, Kathy Verhagen

Confirmation of Quorum: A quorum was present

2.) Approval of Agenda:

Motion 12.183 / O'Rourke

That the Agenda be approved as circulated/amended
Carried

3.) Approval of Minutes March 5, 2018

Motion 12. 184 / Scott

That the Minutes of the March 5 meeting be approved as circulated/amended
Carried

4.) Business Arising from the Minutes

4.1) CPEF Funds: The Community Partnership Enhancement Fund money has been received (\$4,275.00) See 5.3

4.2) Community Grant Writer Position – The Steering Committee (Pincher Creek Community Development Initiative) received 20 applications for the position of Community Grant Writer. 5 Interviews were conducted. No decision has been made yet.

4.3) Community Information Night March 28: FCSS had an information display at this event. Approximately 85 people attended.

5.) Financial

5.1) Audit completion: The 2017 FCSS Audit has been completed.

5.2) Review Engagement letter: The Auditor's Review Engagement Letter was distributed to the Board.

5.3) Discretionary fund review: The Board discussed the use of the "discretionary fund".

Motion 12.185 / O'Rourke

That the discretionary fund (\$14,553.62) be combined with the CPEF fund (\$4,275.00) and made available to community groups and organizations.

Carried

6.) Correspondence

6.1) Habitat for Humanity request: The Board has received a request for funding support from the Elks Community Services Group for the Pincher Creek Habitat Build. It was agreed that the letter would serve as an application for a grant from the Discretionary Fund.

7.) New Business

7.1) David's Committee Roles: David reviewed his roles as Transportation Day Care and Housing Project Coordinator.

7.2) MD Governance review final report: The consultant has completed the Governance Review for the MD. That report is on the MD website.

7.3) New Horizons 2018-19 Grant Applications: FCSS is hosting this year's New Horizons Grant workshop at the Huddlestun Seniors Centre on April 23.

7.4) Emergency Social Service training: Because of the FCSS role in Emergency Reception Centre coordination, David is arranging to schedule training for himself and volunteers.

7.5) Interagency Meeting: The Community Foundation of Lethbridge and Southwest Alberta will meet with the Interagency Group on Apr 17.

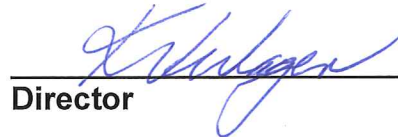
7.6) Volunteer Appreciation Luncheon: This event is scheduled for April 18 at 11:00 AM at the Community Centre.

8.) Date for next Board Meeting – May 22 2018

9.) Adjournment: there being no further business, Sussanne O'Rourke declared the meeting adjourned at 7:30 PM

Read and approved this 29th day of May, 2018


Coordinator


Director

